# Course description template

## Title

<Fill in>

## Course summary

<One sentence>

## Target group

<Fill in>

## Learning objectives

<Learning objectives can be related to knowledge, skills, attitudes or a combination of these>

## Course content

## <Fill in>

## Teaching methods

<For example lectures, discussion, assignments etc.>

## Preparations

<Fill in if it is expected that course participants prepare for the course>

## Instructor/facilitator

<Fill in name>

## Contact

<Fill in OsloMet username>

## Location

<Fill in>

## Date and time

<Fill in>

## Registration deadline

<Fill in>

## Sign up method

Choose between:

☐ Nettskjema. <Enter link here>  
☐ Virksomhetsplattformen   
☐ Annet: <Fill in>

## If you have chosen Virksomhetsplattformen:

Maximum number of participants   
<Fill in>

### Keywords (in Norwegian)

|  |  |  |
| --- | --- | --- |
| Saksbehandlere  Ledere  Medarbeidere  Arbeidsmetoder  Lover/regelverk/rutiner  Forvaltningskompetanse | Undervisning  Forskning  Nyansatte  Ledelse  Språk og kommunikasjon | Internasjonalisering  Digitalisering og IKT  HMS  Anskaffelser  Økonomi og regnskap  Personal/HR |