# Course description template

## Title

<Fill in>

## Course summary

<One sentence>

## Target group

<Fill in>

## Learning objectives

<Learning objectives can be related to knowledge, skills, attitudes or a combination of these>

## Course content

## <Fill in>

## Teaching methods

<For example lectures, discussion, assignments etc.>

## Preparations

<Fill in if it is expected that course participants prepare for the course>

## Instructor/facilitator

<Fill in name>

## Contact

<Fill in OsloMet username>

## Location

<Fill in>

## Date and time

<Fill in>

## Registration deadline

<Fill in>

## Sign up method

Choose between:

☐ Nettskjema. <Enter link here>
☐ Virksomhetsplattformen
☐ Annet: <Fill in>

## If you have chosen Virksomhetsplattformen:

Maximum number of participants
<Fill in>

### Keywords (in Norwegian)

|  |  |  |
| --- | --- | --- |
| [ ] Saksbehandlere[ ] Ledere[ ] Medarbeidere[ ] Arbeidsmetoder[ ] Lover/regelverk/rutiner[ ] Forvaltningskompetanse | [ ] Undervisning[ ] Forskning[ ] Nyansatte[ ] Ledelse[ ] Språk og kommunikasjon | [ ] Internasjonalisering[ ] Digitalisering og IKT[ ] HMS[ ] Anskaffelser[ ] Økonomi og regnskap[ ] Personal/HR |

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