**Mal e-post etter mottatt signert arbeidskontrakt:**

Dear xxxxxxx,

We have received your signed copy of the Contract of Employment and we are very pleased to welcome you on board!

Attached is a Relocation questionnaire to help us clarify your needs in the relocation-process. We kindly ask you to fill in and return this form to [internationalstaff@hioa.no](mailto:internationalstaff@hioa.no) at your earliest convenience. Our International staff office will contact you upon receiving the form.

*(For ansatte fra ikke-EU land)* Attached is also the document “Offer of Employment” from the Norwegian Directorate of Immigration (UDI). You will need this form when you apply for a residence permit in Norway*.* For more information regarding immigration, please see the following link: <https://www.udi.no/en/>

Please also visit our website International Careers at:

<http://www.hioa.no/eng/About-HiOA/International-Careers>

Kind regards,

Xxxx Xxxx

Tittel

Faculty  
Oslo and Akershus University College of Applied Sciences